



# Overview and Scrutiny Committee

Agenda and Reports

For consideration on

**Monday, 12th December  
2011**

In Committee Room 1, Town Hall, Chorley

At 6.30 pm

## **PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS**

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

02 December 2011

Dear Councillor

## **OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 12TH DECEMBER 2011**

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 12th December 2011 commencing at 6.30 pm.

### **AGENDA**

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 6)**

To consider and approve the enclosed minutes of the Overview and scrutiny Committee meeting held on 7 November 2011.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

5. **Executive Cabinet Minutes (Pages 7 - 16)**

To confirm as a correct record the minutes of the meeting of the Executive Cabinet held on 24 November 2011 (enclosed).

6. **Independent Domestic Violence Advocacy (IDVA) Service (Pages 17 - 22)**  
Report of the Chair and Vice Chair of the Overview and Scrutiny Committee.
7. **Business Plan Monitoring Statements**
  - a) Office of the Chief Executive  
Report of the Chief Executive (to follow)
  - b) Partnerships, Planning and Policy Directorate (Pages 23 - 28)  
Report of the Director of Partnerships, Planning and Policy (enclosed).
  - c) People and Places (Pages 29 - 36)  
Report of the Director of People and Places (enclosed)
8. **Final Report of the Lancastrian Room Task Group (Pages 37 - 46)**  
To consider for approval the Final Report of the Overview and Scrutiny Task Group – Lancastrian Room.
9. **Bus Information displays at Chorley Interchange**  
The Democratic Services Manager will update Members.
10. **Forward Plan (Pages 47 - 52)**  
To consider the enclosed Councils Forward Plan for the four month period 1 December 2011 to 31 March 2012.
11. **Scrutiny work Programme 2011/12 (Pages 53 - 54)**  
To consider the enclosed Overview and Scrutiny work Programme for 2011/12.
12. **Topic for Potential Task Group**  
The Lancastrian Task Group has now concluded and as was discussed at the meeting in October, Members may wish to consider another review from the list of reserve topics on the Work Programme, which are:
  - Play area provision
  - Rented Property Inspection Scheme
13. **Reports from the Task and Finish Groups (Pages 55 - 56)**  
**Tourism and Promoting Chorley Task and Finish Group**  
To consider for approval the enclosed scoping of the review and to receive a verbal update on the inquiry from the Chair, Councillor Peter Wilson.
14. **Date of next meeting**
15. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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### **Distribution**

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Adrian Lowe (Chair), Councillor Debra Platt (Vice-Chair) and Councillors Julia Berry, Magda Cullens, Doreen Dickinson, Alison Hansford, Harold Heaton, Steve Holgate, Keith Iddon, Beverley Murray, Rosie Russell, Joyce Snape, Paul Walmsley and Peter Wilson for attendance.
2. Agenda and reports to Gary Hall (Director of Transformation), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy), Jamie Carson (Director of People and Places), Chris Moister (Head of Governance), Carol Russell (Democratic Services Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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